

# Grid for the technical assessment of bids below the EU threshold

Org. unit	<b>OE1400</b>	Project title	Date	<b>Date</b>
Officer responsible for the commission	<b>Norman Schraepel</b>	<b>Digital4Rwanda: Consultancy to provide Cleaning and Fumigation Services at the Cluster for Digital Transformation and Digital Economy</b>	PN	<b>22.2090.3-001.00</b>
Assessor	<b>Insert Name</b>		Contract no.	
Version	<b>Overall assessment</b>			Bidder 1 to 5 of 5

(1) Criterion	(2) Weighting in %	Enter bidder 1		Enter bidder 2		Enter bidder 3		Enter bidder 4		Enter bidder 5		
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	
<b>1</b>		<b>Assessment of technical-methodological design</b>										
<b>1.1</b>		<b>Strategy</b>										
1.1.1	20%		0.0		0.0		0.0		0.0		0.0	
1.1.2	20%		0.0		0.0		0.0		0.0		0.0	
<b>Interim total 1.1</b>	<b>40%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>	
<b>1.2</b>		<b>Cooperation</b>										
1.2.1	0%		0.0		0.0		0.0		0.0		0.0	
1.2.2	0%		0.0		0.0		0.0		0.0		0.0	
<b>Interim total 1.2</b>	<b>0%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>	
<b>1.3</b>		<b>Steering structure</b>										
1.3.1	0%		0.0		0.0		0.0		0.0		0.0	
1.3.2	0%		0.0		0.0		0.0		0.0		0.0	
<b>Interim total 1.3</b>	<b>0%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>	
<b>1.4</b>		<b>Processes</b>										
1.4.1	0%		0.0		0.0		0.0		0.0		0.0	
1.4.2	0%		0.0		0.0		0.0		0.0		0.0	
<b>Interim total 1.4</b>	<b>0%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>	
<b>1.5</b>		<b>Learning and innovation</b>										
1.5.1	0%		0.0		0.0		0.0		0.0		0.0	
1.5.2	0%		0.0		0.0		0.0		0.0		0.0	
<b>Interim total 1.5</b>	<b>0%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>	
<b>1.6</b>		<b>Project management of the contractor</b>										
1.6.1	0%		0.0		0.0		0.0		0.0		0.0	
1.6.2	0%		0.0		0.0		0.0		0.0		0.0	

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Assessor	<b>Insert Name</b>		Contract no.	
Version	<b>Overall assessment</b>			Bidder 1 to 5 of 5

	(1) Criterion	(2) Weighting in %	Enter bidder 1		Enter bidder 2		Enter bidder 3		Enter bidder 4		Enter bidder 5	
			(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1.6.3	Contractor's backstopping strategy (incl. CVs of the technical and administrative backstopper)	0%		0.0		0.0		0.0		0.0		0.0
<b>Interim total 1.6</b>		<b>0%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>
1.7	<b>Further requirements</b>	<b>0%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>
<b>Total 1</b>		<b>40%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>
<b>2 Assessment of proposed staff</b>												
<b>2.1 Supervisor</b>												
2.1.1	- Qualifications	1%		0.0		0.0		0.0		0.0		0.0
2.1.2	- Language	0%		0.0		0.0		0.0		0.0		0.0
2.1.3	- General professional experience	5%		0.0		0.0		0.0		0.0		0.0
2.1.4	- Specific professional experience	4%		0.0		0.0		0.0		0.0		0.0
2.1.5	- Leadership/management experience	0%		0.0		0.0		0.0		0.0		0.0
2.1.6	- Regional experience	0%		0.0		0.0		0.0		0.0		0.0
2.1.7	- Development cooperation experience	0%		0.0		0.0		0.0		0.0		0.0
2.1.8	- Other	0%		0.0		0.0		0.0		0.0		0.0
<b>Interim total 2.1</b>		<b>10%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>
<b>2.2 Janitor 1</b>												
2.2.1	- Qualifications	1%		0.0		0.0		0.0		0.0		0.0
2.2.2	- Language	0%		0.0		0.0		0.0		0.0		0.0
2.2.3	- General professional experience	5%		0.0		0.0		0.0		0.0		0.0
2.2.4	- Specific professional experience	4%		0.0		0.0		0.0		0.0		0.0
2.2.5	- Leadership/management experience	0%		0.0		0.0		0.0		0.0		0.0
2.2.6	- Regional experience	0%		0.0		0.0		0.0		0.0		0.0
2.2.7	- Development cooperation experience	0%		0.0		0.0		0.0		0.0		0.0
2.2.8	- Other	0%		0.0		0.0		0.0		0.0		0.0
<b>Interim total 2.2</b>		<b>10%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>
<b>2.3 Janitor 2</b>												
2.3.1	- Qualifications	1%		0.0		0.0		0.0		0.0		0.0
2.3.2	- Language	0%		0.0		0.0		0.0		0.0		0.0
2.3.3	- General professional experience	5%		0.0		0.0		0.0		0.0		0.0
2.3.4	- Specific professional experience	4%		0.0		0.0		0.0		0.0		0.0
2.3.5	- Leadership/management experience	0%		0.0		0.0		0.0		0.0		0.0
2.3.6	- Regional experience	0%		0.0		0.0		0.0		0.0		0.0
2.3.7	- Development cooperation experience	0%		0.0		0.0		0.0		0.0		0.0
2.3.8	- Other	0%		0.0		0.0		0.0		0.0		0.0
<b>Interim total 2.3</b>		<b>10%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>

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Bidder 1 to 5 of 5

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		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
<b>2.4 Janitor 3</b>											
2.4.1 - Qualifications	1%		0.0		0.0		0.0		0.0		0.0
2.4.2 - Language	0%		0.0		0.0		0.0		0.0		0.0
2.4.3 - General professional experience	5%		0.0		0.0		0.0		0.0		0.0
2.4.4 - Specific professional experience	4%		0.0		0.0		0.0		0.0		0.0
2.4.5 - Regional experience	0%		0.0		0.0		0.0		0.0		0.0
2.4.6 - Development cooperation experience	0%		0.0		0.0		0.0		0.0		0.0
2.4.7 - Other	0%		0.0		0.0		0.0		0.0		0.0
<b>Interim total 2.4</b>	<b>10%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>
<b>2.4 Janitor 4</b>											
2.4.1 - Qualifications	1%		0.0		0.0		0.0		0.0		0.0
2.4.2 - Language	0%		0.0		0.0		0.0		0.0		0.0
2.4.3 - General professional experience	5%		0.0		0.0		0.0		0.0		0.0
2.4.4 - Specific professional experience	4%		0.0		0.0		0.0		0.0		0.0
2.4.5 - Regional experience	0%		0.0		0.0		0.0		0.0		0.0
2.4.6 - Development cooperation experience	0%		0.0		0.0		0.0		0.0		0.0
2.4.7 - Other	0%		0.0		0.0		0.0		0.0		0.0
<b>Interim total 2.5</b>	<b>10%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>
<b>2.5 Janitor 5</b>											
2.4.1 - Qualifications	1%		0.0		0.0		0.0		0.0		0.0
2.4.2 - Language	0%		0.0		0.0		0.0		0.0		0.0
2.4.3 - General professional experience	5%		0.0		0.0		0.0		0.0		0.0
2.4.4 - Specific professional experience	4%		0.0		0.0		0.0		0.0		0.0
2.4.5 - Regional experience	0%		0.0		0.0		0.0		0.0		0.0
2.4.6 - Development cooperation experience	0%		0.0		0.0		0.0		0.0		0.0
2.4.7 - Other	0%		0.0		0.0		0.0		0.0		0.0
<b>Interim total 2.6</b>	<b>10%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>
<b>Total 2</b>	<b>60%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>
	<b>Overall total 1 + 2</b>		<b>100%</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>
	<b>Assessment in %</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>
	<b>Ranking</b>		<b>1.0</b>		<b>1.0</b>		<b>1.0</b>		<b>1.0</b>		<b>1.0</b>

I hereby declare that I completed this assessment independently, to the best of my knowledge and in good faith. I will treat the information confidentially and will not pass on any details of the ongoing assessment procedure.

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		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
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Date, signature